



# CITY OF HOUSTON

## Job Posting

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**Applications accepted from:** ALL PERSONS INTERESTED

**Job Classification** MECHANIC III  
**Posting Number** PN# 106825  
**Department** Department of Public Works & Engineering  
**Division** Right-of-Way & Fleet Maintenance Division  
**Section** Fleet Services Branch  
**Reporting Location** Various  
**Workdays & Hours** Various\*

\*Subject to change

**DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

Provides a high level of technical skill in the maintenance and repair of automotive vehicles and equipment. Performs scheduled and unscheduled maintenance, repairs, remodifications (fabricating and welding) and related services to various types of vehicular equipment. Diagnoses problems or recurring malfunctions, chooses course of action, personally repairs or directs repair of vehicles and determines success of repair by road test or other means. Removes, repairs and/or replaces all or part of automatic and manual transmissions, brakes, suspension, exhaust, fuel, cooling and electrical systems. Utilizes technical diagnostic machines in determining vehicle failures. Uses hand tools, hoists, pressure gauges, drills, grinding wheels and factory manuals. May lead and train less skilled mechanics. Keeps track of repair times, materials and records in G2K System. Stays current on new technology. Must furnish own tools.

**WORKING CONDITIONS**

There are routine exposures to significant levels of heat, cold, moisture and air pollution.

**MINIMUM EDUCATIONAL REQUIREMENTS**

An Associate's degree or certification/licensing in a technical specialty program of over 18 months and up to three years duration.

**MINIMUM EXPERIENCE REQUIREMENTS**

Three (3) years of automotive maintenance and repair experience are required.

**MINIMUM LICENSE REQUIREMENTS**

Requires a valid Class B Commercial Driver's License (CDL) and compliance with the City of Houston's policy on driving (AP 2-2).

**PREFERENCES**

Preference will be given to applicants who have a valid Class A Commercial Driver's License (CDL); and to technicians having NIASE Masters Certification Automotive or Medium/Heavy Truck with five (5) years Medium/Heavy Truck maintenance experience. Must be familiar with computer work order programs.

**SELECTION/SKILLS TESTS REQUIRED**None

However, the Department may administer a skill assessment evaluation.

**SAFETY IMPACT POSITION** ☒ Yes ☐ No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

**SALARY INFORMATION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The minimum to midpoint of this salary range is:

Salary Range - Pay Grade 19	
\$1,094 - \$1,491 Biweekly	\$28,444 - \$38,766 Annually

**OPENING DATE** September 14, 2005

**CLOSING DATE** Open Until Filled

**APPLICATION PROCEDURES**

Original applications and resumes only are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1st Floor. TDD line phone number (713) 837-9496. Successful candidates will be notified of their application status. **All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer